



## **SOP-OPS-143-RO010 EXHIBIT D**

### **QUALITY DOCUMENTATION REQUIREMENTS FOR MANUFACTURED, SERVICED PARTS OR COMPONENTS PROCURED BY ORLANDO SERVICE CENTER - MITSUBISHI POWER**

#### **1. INTENT**

The intent of this document is to outline the requirements for material procured by Orlando Service Center - Mitsubishi Power. Documentation shall be sent before or as the parts arrive at their destination.

Documentation shall be submitted electronically to [OSCSupplierQAdocs@mpshq.com](mailto:OSCSupplierQAdocs@mpshq.com)

#### **2. SHIPMENT REQUIREMENTS**

All shipments to Orlando Service Center - Mitsubishi Power shall require the following documentation,

- a. Packing Slip
- b. Certificate of Conformance
- c. Material Certifications or Product/ Material data Sheet (MSDS/SDS)
- d. Certificates for special process per drawing specifications (nitride, coating etc....)
- e. Certificate of Origin
  - Legal form from the originating country
- f. Any other requirements stated on the Purchase Order and/or Drawing
- g. For parts which Mitsubishi Power has no design authority (Vendor Design) only a packing slip denoting material type and Certificate of Origin shall be required.
  - These parts are defined by Qualification codes:
  - COTS - (Commercial off the shelf).
  - COTS+ - (Commercial off the shelf with added feature to comply with Mitsubishi (eg: Nut add wire hole)).
  - OEM - (Original Equipment Manufacturer)
  - OEM - (Other Original Equipment Manufacturer)

#### **4. REFERENCE DOCUMENTS**

- a. SOP-OPS-195-RQ001 - Engineering Source Qualifications (ESQ)
- b. SOP-OPS-174-F001 Supplier Report of Nonconformance (SRON)
- c. SOP-OPS-014-F001 Supplier Request for Information